PLAN OF GOVERNMENT

COLUMBIA THEOLOGICAL SEMINARY

Decatur, Georgia

Revised May 9, 1961

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CHAPTER ONE

The Seminary

SECTION 1. This Seminary shall be owned and controlled by the Synods of South Carolina, Georgia, Alabama, Florida, and Mississippi of the Presbyterian Church in the United States and such others as may hereafter be associated with them. It shall operate as an incorporated body known as Columbia Theological Seminary, in which name its property shall be held. It shall be governed by a Board of Directors, whose members shall be chosen by the Synods as herein provided, the right of review and approval of its acts being expressly reserved to the Synods.

SECTION 2. The General Assembly of the Presbyterian Church in the United States shall have advisory jurisdiction over the Seminary, but shall have no power of veto, nor the right to originate measures for its conduct.

SECTION 3. The great purpose of the Seminary shall be to prepare men for the Gospel ministry, to train Christian workers, to protect the standards of the Presbyterian Church in the United States, to contend for the faith, and to labor for the Kingdom of God.

SECTION 4. Alterations or amendments of this Plan of Government are to be proposed to the Synods at one meeting and are to be acted upon at the meeting of the subsequent year. Approval by a majority of the Synods is necessary for adoption. However, alterations or amendments may be made at the time of proposal by a two-thirds vote in at least two of the Synods, and a majority in each of the others.

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CHAPTER TWO

The Board of Directors

SECTION 1. The Board of Directors shall consist of twenty-five members from the five present supporting Synods. Of These, six shall be chosen by the Synod of South Carolina, six by the Synod of Georgia, five by the Synod of Florida, and four each by the Synods of Alabama and Mississippi. These shall be either ordained ministers, ruling elders, or deacons of the Presbyterian Church, U.S. They shall be so chosen that the terms of two Directors in the Synods of South Carolina and Georgia shall expire annually. In the Synod of Florida the terms of two Directors shall expire in each of two successive years and of one Director in the third year. In the Synods of Alabama and Mississippi the terms of one Director shall expire in each of two successive years and of two Directors in the third year. Vacancies occuring ad interim may be filled by the Board pending action by the Synod not fully represented.

SECTION 2. Each director, prior to taking his seat, shall subscribe to the following formula:

> "Approving of the Plan of Government of Columbia Theological Seminary, I solemnly declare and promise in the presence of God and this Board that I will faithfully endeavor to carry into effect all its provisions, and to promote the great purpose of the Seminary,"

and due record shall be made of same.

SECTION 3. The Board shall meet annually on the second Tuesday in May, or oftener on its own adjournment, or at the call of its Chairman or its Executive Committee, or at the call of seven of its members, of whom not more than two shall be from the same Synod. A majority of the members shall constitute a quorum for the transaction of business, provided that three Synods are represented.

SECTION 4. The Board shall make general rules and regulations for the conduct of the Seminary. It shall elect in the manner herein provided a President and Professors, together with such other instructors and administrative officers as may be required, prescribe their duties and fix their compensation. It shall, in general, do whatever is necessary to the welfare of the Seminary and the accomplishment of its purpose, but it shall do nothing contrary to this Plan of Government, or to the will of the majority of the controlling Synods, or to the Constitution of the Church.

SECTION 5. The Board shall hold in trust for the Synods the property of the Seminary, both real and personal, with the right, however, to sell, bargain, alien, and convey any part of same for re-investment or for other purposes. It shall have the power to make title to the property so sold.

SECTION 6. The Board shall have power to accept in its discretion gifts of property tendered to the Seminary on an annuity basis, the title to which is to pass to the Seminary at an agreed time, and to bind the Seminary for the payment of such annuity. It shall also have power to accept gifts of property tendered to the Seminary for a specific purpose satisfactory to it, and when so accepted, it shall ever pay a sacred regard to the conditions attached. A full record shall be kept in the Minutes of the Board of all such transactions.

SECTION 7. The Board shall appoint from its members an Executive Committee of not less than five or more than seven, representing at least three of the supporting Synods. The Committee shall possess the power to act for the Board in any urgent matter arising ad interim and Unitl the Board meets, except that it shall have no power to elect, transfer, or remove the President or a Professor. Such Committee shall meet on the call of its Chairman or any two members thereof. A majority of the members shall constitute a quorum for the transaction of business.

In case of a vacancy in the office of President or any members of the Faculty, the Executive Committee may nominate to the Board such person or persons as they may deem suitable for such office or position.

The Board shall also appoint an Investment Committee of not less than five or more than seven members, who may or may not be members of the Board; and they shall have power to invest the funds of the Seminary under such restrictions as the Board may prescribe.

SECTION 8. The election of President or Professor shall ordinarily be had at the annual meeting of the Board. Such election shall first be made an order of the day and when that time shall arrive, it shall be preceded by prayer for Divine Guidance. The election shall be by ballot and a two-thirds vote of those present shall be necessary to a choice.

SECTION 9. The President or Professor so elected shall be required to subscribe to the Chairman of the Board, before entering upon his duties, the following formula:

> In the presence of God and these witnesses, I do solemnly subscribe the Confession of Faith, Catechisms and other standards of government, discipline, and worship of the Presbyterian Church in the United States, as a just summary of the doctrines contained in the Bible, and promise and engage not to teach, directly of indirectly, any doctrine contrary to the Scriptures as interpreted in these standards while I continue as President (or Professor) in this Seminary.

Associate and Assistant Professors and Instructors of the Institution shall also be required to accept this obligation before undertaking their duties in the seminary. The President and each regular Professor of the Seminary shall be inaugurated at a time appointed by the Board, shall be expected to deliver an inaugural address, and shall at that time publicly subscribe to the aforementioned formula.

SECTION 10. The Board shall have power to transfer a Professor from one chair to another by a two-thirds vote of the members present.

SECTION 11. The Board shall have the power to remove the President or a Professor when, by a two-thirds vote of the members present, it shall be found desirable, provided that this two-thirds is not less than a majority of the Board. In this event a resignation shall be demanded and, if this is refused, the Board, by a similar two-thirds vote may dissolve his relation to the seminary. No such action shall be taken against any President or Professor unless the party concerned has been notified in advance of reasons for the pending action against him and given an opportunity to appear in person before the Board and to present witnesses in his own behalf, if he so desires. In the event that the person concerned shall request a formal trial this right shall be accorded him and the same shall be conducted in accordance with the General Provisions Applicable to All Cases of Process stated in the Rules of Discipline of the Book of Church Order of the Presbyterian Church, U.S. After these rights have been accorded the party concerned, the decision of the Board if reached by the prescribed majority of two-thirds, shall be final. Grounds for dismissal of a President or Professor shall include incompetence, moral delinquency, failure properly to perform the duties of his office, and lack of faithfulness to his ministerial and/or professorial vows.

SECTION 12. At the age of seventy years the President or a Professor shall be retired. In this event he shall be subject to re-election annually for three years, a majority vote of those present being necessary to an election. In order that the President and Professors, when retired, may participate in the benefits of the Ministers' Annuity Fund the Seminary shall assume payment of the 7-1/2% of his salary into the Fund.
SECTION 13. The Board shall elect a Librarian for the supervision, care and use of the Library..
SECTION 14. The Board shall hear the appeal of any student from a decision of the Faculty dismissing him from the Seminary, and render judgment thereon.
SECTION 15. The Board shall make an annual report to each of the controlling Synods and to the General Assembly of the state of the Seminary and its work.
SECTION 16. When so requested, the Board shall submit to each of the controlling Synods certified copies of its Minutes for the preceding year for examination and approval.
SECTION 17. The Board shall seek in all appropriate ways to maintain close contact with the Faculty. Ordinarily the members of the Faculty shall be guests of the Board for lunch in connection with the Annual Meeting of the Board. Conferences with the Faculty, or joint retreats of the Directors and Faculty members may be arranged at convenient times.

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CHAPTER THREE

Officers of the Board

SECTION 1. The officers of the Board shall be chairman, Vice-Chairman, Secretary, and one or more Treasurers, which last may or may not be members of the Board, to be elected at the close of each annual meeting and to serve until their successors are elected. The Board may, upon recommendation of the Secretary, also elect an Assistant Secretary, who need not necessarily be a member of the Board.
SECTION 2. The Chairman shall preside over the meetings of the Board and over the inauguration of the president and professors of the Seminary. He shall confer the degrees granted by the Board on recommendation of the Faculty, or cause it to be done. He shall be a member ex officio of all committees of the Board. He shall discharge such other duties as are usual to his office.
SECTION 3. The Vice-Chairman shall perform the duties of the Chairman in his absence. In the absence of both, the Board shall elect a presiding officer.
SECTION 4. The Secretary or his assistant shall keep in permanent form an accurate record of the transactions of the Board. He shall preserve and file at the Seminary copies of the Minutes, all original reports and all other useful papers belonging to the Directors. He shall give at least ten days notice to the Members for each meeting of the Board, or cause the same to be done.

SECTION 5. The Treasurer shall receive, care for, invest, and disburse the funds of the Seminary under the direction of the Board. He shall invest the funds of the Seminary as directed by the Investment Committee and shall thereafter keep such Committee well advised of the state of such investments and of funds available for investment. He shall arrange for the safe custody of all real estate deeds, mortgages, notes, stocks, bonds, and other securities of value owned by the Seminary. He shall keep an accurate record of all gifts of money or property made to the Seminary for a specific purpose for future reference. He shall make an annual report to the Board of all receipts and disbursements, and support same by vouchers. He shall discharge such other duties as are usual to his office, and may receive such compensation as shall be fixed by the Board. He shall give bond in some solvent surety company, made payable to Columbia Theological Seminary, in such sum as shall be fixed by the Board for the faithful performance of his duties, such bond to be approved by the Investment Committee and Chairman of the Board, and deposited with the President of the Seminary. In the event that more than one Treasurer is had, a separate bond shall be required from each, and each shall be responsible for the money and securities committed to his care.

The Treasurer with the President of the Seminary shall, upon receiving payment thereof, execute in the name of the Seminary any and all necessary and proper releases, cancellations, and/or acquittances or discharges of any bonds, notes, mortgages, or obligations belonging to the Seminary.

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CHAPTER FOUR

The Faculty

SECTION 1. The Faculty shall consist of the President and Professors of the seminary with such Deans and other officers of instruction as the Board may deem it necessary to appoint. Associate Professors, Assistant Professors, and Instructors may be elected as the needs of the institution shall make advisable and for such definite periods of time as the Board may fix. Such Associate or Assistant Professors and Instructors shall sit with the Faculty and participate in its deliberations. However, upon the request of two or more inaugurated professors, matters affecting the policies of the Seminary, shall be determined by the votes of only those members of the Faculty who have been regularly inaugurated as Professors. Other officers of the Seminary may sit with the Faculty withwithout a right to vote.

SECTION 2. Any person who has been inaugurated as President or as a full Professor of the seminary, and ordinarily any person who shall be retained as a full-time teacher for more than seven years, shall be accorded the same indefinite tenure as that enjoyed by a regularly installed pastor of a congregation in the Presbyterian Church, U.S., subject however to provisions set forth in Chapter Two Section 11.

SECTION 3. The Faculty shall meet at stated monthly intervals during the school year, or when called by the President or upon request of two inaugurated professors. The President shall preside at its meetings, or in his absence, the senior professor present shall preside. It shall appoint a clerk to keep a record of its acts, which record shall be laid before the Board at its annual meeting. It shall decide all questions of order and discipline and, in general, do whatever is necessary in the internal affairs of the Seminary to insure its successful conduct, and to promote its peace and harmony.

SECTION 4. The Faculty shall fix the time of opening and closing each term of the Seminary, and shall regulate the hours of worship, lectures, and recitations therein. It shall provide for one or more vacations in the year. It shall be responsible for receiving and acting on all applications for admission.

SECTION 5. The Faculty may, in its discretion, admit to the Seminary those who desire to profit by the instruction to be had therein but do not intend to enter the Gospel ministry; and also those who desire to take certain courses of study or lectures, or who may desire to do postgraduate work, upon conditions to be named by it. Those so admitted shall be required to conform to the conditions attaching to all students.

SECTION 6. The Faculty shall maintain a constant and kindly supervision over all the students of the Seminary to the end that good health, happiness, knowledge, and piety may be promoted among them.

SECTION 7. The Faculty shall suspend or dismiss any student it finds to be unfit because of sloth, indifference, incapacity, or moral turpitude, of which the facts shall be recorded in its minutes, the right being reserved to such student of appeal to the Board against such action.

SECTION 8. The members of the Faculty shall hold conference with the students as often as they deem necessary for the deepening of their piety and to better their qualifications for the practical duties of the Gospel ministry; the nature of such conferences to be determined by them.

SECTION 9. Upon the satisfactory completion of the courses of studies prescribed by it for degrees, the Faculty shall certify this fact to the Board and recommend the candidates for such degrees, provided that each one shall have sustained a good moral religious character in his Seminary life.

SECTION 10. The Faculty shall grant to those students not taking the full course of studies but who complete certain parts thereof to its satisfaction and who have sustained a good moral and religious character in their Seminary life, a certificate of graduation which shall testify to these facts.

SECTION 11. The Faculty shall have the authority to offer the postgraduate degrees of Master of Theology, Doctor of Theology, and Master of Arts in Biblical Education, and to fix such academic requirements for these as it shall deem appropriate. On completion of the prescribed course it shall certify this fact to the Board and recommend the conferring of the degree.

SECTION 12. The duties of any vacant Chair shall be assigned by the Faculty to its members, pending the next meeting of the Board.

SECTION 13. The Faculty may organize such councils and committees as it may deem wise, and delegate to such groups such part of the powers committed to them by the Directors as may be determined by the Faculty.
SECTION 14. The Faculty may invite such visiting speakers, lecturers, or temporary instructors to enrich the intellectual and spiritual life of the campus as it deems proper. In their selection of such speakers due care shall be exercised to see that those invited are persons who will make a positive contribution to the faith and life of the students. While it is not required that all speakers accept the full doctrinal position of our Church, it is expected that those who come for several lecturers will not teach contrary to the historic Christian faith, particularly concerning the person and work of Christ. The names of those proposed for the principal lectureships or as guest professors for as much as a quarter shall be submitted to the Board of Directors for approval.
SECTION 15. The faculty shall be authorized to transfer to a student council, under rules and regulations approved by the Faculty, such general matters of discipline as it may desire to transfer, provided that actions of the student council shall be subject to approval by the Faculty. Every action of the student council involving discipline shall be reported at once to the Administration, and the student concerned shall have the privilege of appeal to the Faculty if he so desires.

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CHAPTER FIVE

The President

SECTION 1. The President of the Seminary shall be an ordained minister of the Presbyterian Church in the U.S. and, unless for good cause excused by the Board from professional duties, a teacher in the Seminary, and shall be elected and inaugurated in the same manner as a professor and make the same subscription. He shall be the Executive and presiding officer of the Seminary. His duties relate to securing and maintaining a well equipped and effectively organized teaching and administrative staff and to the supervision and development of the physical and material resources of the Seminary. He may delegate the details of his office, and he shall have all liberty and authority necessary for the effective performance of the duties of his office.
SECTION 2. He shall be Chairman of the Faculty and of the Executive Committee of the Faculty. He shall be the official medium of communication between members of the Faculty and the Directors and between students and the Directors. He shall recommend to the Board through the Executive Committee names for appointment as members of the Faculty and of the Administrative Staff, and shall suggest the appropriate compensation of each. He shall propose annually a budget for operating expenses. He shall have general oversight of the instruction and discipline of the Seminary and shall perform the duties generally pertaining to this office.
SECTION 3. The President shall preside at the meetings of the Faculty,

of which he shall be a voting member, and over meetings of a public character, save those for the inauguration of a Professor. He shall be ex officio a member of the faculty committees, and ex officio entitled to sit and deliberate with the Board but without a vote.

SECTION 4. The President shall be the administrative officer of the Seminary. He shall be responsible to the Board of Directors for the discharge of those duties assigned to the directors by the Plan of Government and to the Faculty for the discharge of those duties assigned to the Faculty by that Plan. He shall, for the Board and Faculty, exercise a general supervision over the institution, control the use of buildings and grounds, and maintain order and discipline. He shall possess the authority to employ such as may be needed for the proper conduct of the Seminary life and to discharge such other duties and responsibilities as are usual to his office.

SECTION 5. All deeds, conveyances, mortgages, bonds or other obligations or contracts shall be executed in the name of the Seminary by the President and the Treasurer with the seal of the corporation affixed. In case there be a vacancy in the office of President or Treasurer, or in case either of these officers is for any reason unable to act, then any such instrument may be executed by the signature of the President or the Treasurer together with the Chairman of the Executive Committee, with the corporate seal affixed.

SECTION 6. He shall grant scholarships in accordance with such rules as the Faculty may prescribe, and as may be approved by the Directors.

SECTION 7. He shall, with the Chairman of the Board of Directors, sign all diplomas awarded by the Seminary.

SECTION 8. The President shall be the medium of communication between the Seminary and its alumni, whose interest, aid, and cooperation in upbuilding and increasing the usefulness of the Seminary he shall constantly seek.

SECTION 9. He shall be responsible for the representation of the Seminary before the General Assembly, Synods, and Presbyteries, unless the Board orders otherwise, for the purpose of making known the work, condition, and needs of the Seminary. He shall visit appropriate schools and colleges to urge the claims of the ministry and to confer with interested students, or cause the same to be done.

SECTION 10. The President shall make an annual report to the Board, of which the report of the Faculty may be a part, on the work of the Seminary and its condition, and make such recommendations thereon as he deems proper. He shall prepare for the Board the annual report to be submitted by it to the Synods and General Assembly.

SECTION 11. He shall be the principal financial agent of the Seminary and shall constantly work for the increase of its income through added endowment, and otherwise, until such shall be made equal to the needs of the Seminary.

SECTION 12. The President shall direct the advertising of the Seminary, and shall supervise its publications.

SECTION 13. The President shall be the custodian for the Board of the Charter of the Seminary and amendments thereto, of the bond of the

Treasurer, the corporate seal of the Seminary, and of the fire insurance policies on the Seminary plant.
SECTION 14. The President shall be ex officio a member of the Executive Committee of the Board and of the Investment Committee.

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CHAPTER SIX

The Professors

SECTION 1. All full Professors shall be ordained ministers of the Presbyterian Church in the U.S., chosen as provided, and shall receive such compensation as may be fixed by the Board.
SECTION 2. The Professorships of the Seminary shall be such as to provide for the teaching of

Old Testament Literature and Exegesis
New Testament Literature and Exegesis
Didactic and Polemic Theology
Christian Ethics and Homiletics
Ecclesiastical History, Church Government, Missions
English Bible, Pastoral Theology
Pastoral Counseling, Christian Education
Greek, Hebrew, and Cognate Languages
Public Speech and Hymnology

and such other subjects as may hereafter be added.
SECTION 3. All classes of the Seminary shall be opened with prayer. The courses of study shall be varied or extended as the demands of the age may require, but they shall never deviate from the Word of God and the standards of the Presbyterian Church.
SECTION 4. The resignation of a Professor shall be preceded by at least three months' notice to the Board of his intention. However, the Board may waive this requirement if it elects to do so.

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CHAPTER SEVEN

Other Academic Officials

THE DEAN OF INSTRUCTION

SECTION 1. The Dean of Instruction, under the direction of the President of the Seminary, shall exercise general supervision of instruction and perform the duties commonly pertaining to this office.
SECTION 2. He shall be responsible for the administration of regulations passed by the Trustees or Faculty which pertain to the activities entrusted to his supervision and shall present to the President and Faculty the results of his experience and research, with recommendations.
SECTION 3. He shall make such written reports in the field of his activi-

ties as the President or Faculty may call for, and, to the end that these may be informing, he shall be free to confer with or, within the sphere of his professional duties, require reports from any members of the Faculty.

DEAN OF GRADUATE STUDIES

SECTION 1. The Dean of Graduate Studies, under the direction of the President of the Seminary, shall be responsible for planning, organizing and directing the courses of study leading to the several graduate degrees offered by the institution.
SECTION 2. He shall conduct correspondence and hold necessary conferences with prospective graduate students with a view to selecting those individuals who possess the necessary qualifications and who may be recommended for admission.
SECTION 3. In cooperation with other faculty members and committees he shall determine when candidates have met the requirements in their graduate program and shall recommend them for the appropriate degrees
SECTION 4. In cooperation with the Dean of Students he shall be responsible for keeping appropriate records of work done by graduate students.
SECTION 5. He shall make such written reports of his work as may be requested by the President, the Faculty or the Directors.

THE DEAN OF STUDENTS

SECTION 1. The Dean of Students, under the direction of the President of the Seminary, with such Assistant Dean or Deans as the Directors shall determine, shall exercise general supervision of discipline. He shall supervise the conduct of the students of the Seminary and care for their social moral, physical and intellectual welfare; and to this end shall seek their personal acquaintance, and announce office hours when the students may come to him for conference and advice. He shall earnestly endeavor so to promote the interest of the students that the latter may secure the best possible results from his seminary experience.
SECTION 2. He shall be administrative officer of the Faculty in discipline and other matters relating to the conduct of students.
SECTION 3. Under the direction of the President of the Seminary and Faculty, he shall have general supervision of the relations of the Seminary to prospective students, and shall supervise the distribution of bulletins and announcements.
SECTION 4. He shall keep in an approved manner such records of the scholastic work and standing of the students as may be directed by the Faculty. He shall prepare diplomas, certificates, etc., and keep a record of all degrees conferred.
SECTION 5. In general, he shall perform the duties usually assigned to his position, shall give all proper assistance to any Committee of the Faculty or Directors dealing with matters pertaining to his records, and shall make such written reports as the Directors, Faculty or President of the Seminary may call for.

THE LIBRARIAN

SECTION 1. The Librarian, upon Board approval, shall have Faculty status and, under the general supervision of the President of the Seminary, shall perform the duties generally pertaining to the office. Through the Treasurer of the Seminary, the Librarian shall purchase such books, magazines, papers, etc. as may be approved by the Library Committee. The Librarian shall present such written reports as the Directors, Faculty, or President may call for. The Librarian may also be designated as Professor of Bibliography.

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CHAPTER EIGHT

The Students

SECTION 1. Applicants for admission to the Seminary must furnish the Faculty with satisfactory evidence that they are in full communion with some evangelical Church; that they have been regularly educated at some college or university, or shall satisfy it that they have the attainments necessary for the foundation of a course in Theology.
SECTION 2. If such evidence shall be satisfactory to the Faculty they shall be admitted, after subscribing the following declaration:

> Deeply impressed with the importance of improving in knowledge, piety, and prudence, preparatory to the Gospel Ministry, I solemnly promise, in reliance on Diving grace, that I will faithfully and diligently attend all the assigned instructions of this Seminary, and that I will conscientiously and vigilantly observe all the rules and regulations specified in the Plan of Government, obey all lawful requisitions, and readily yield to all the wholesome admonitions of the President and Professors of the Seminary while I continue a student in it.

In the case of students who are not candidates for the ministry, "preparatory to the Gospel ministry" shall be omitted.
SECTION 3. The students shall pursue the course of studied indicated by the Faculty and shall observe its rules for study, conduct, and worship.
SECTION 4. A student who neglects his regular studies, or is guilty of an indiscretion, or exhibits an indifference to the things of religion, or who shall otherwise violate this Plan of Government, shall be faithfully admonished privately, or publicly as the Faculty may elect; and if such course is presevered in he shall be suspended, or dismissed from the Seminary by the Faculty. In cases involving moral turpitude the Faculty or the president shall suspend or dismiss the guilty person without delay. The right is reserved to any student who may be so dismissed to make appeal to the Board for reinstatement at its next annual meeting, and this right may be exercised by written notice to the President of the Seminary.

CHAPTER NINE

Devotional Exercises

SECTION 1. Devotional exercises shall ordinarily be conducted in the chapel each class day during each term, as the Faculty may direct, by one of its members, or by a student assigned to such duty.
SECTION 2. The Faculty shall arrange for the Sacrament of the Lord's Supper to be observed at appropriate intervals during the school year, and for such periods of special devotional emphasis as it may deem helpful.
SECTION 3. Every member of the Seminary shall attend all these religious services, and such others as the Faculty may appoint, faithfully and reverently.

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CHAPTER TEN

Endowment and Other Funds

SECTION 1. The funds of the Seminary shall ever be kept distinct and apart from all others, and shall be deposited with the Treasurer subject to the appropriation of the Board, or for investment as provided in this Plan of Government.
SECTION 2. All investment of Seminary endowment funds shall be in the name of "Columbia Theological Seminary."
SECTION 3. The appropriations made by the Board shall be paid by the Treasurer only on the order of the President, or in case of his inability to act, on the order of the Chairman, or else on the order of the Board or of the Chairman of the Executive Committee.
SECTION 4. All gifts of money or other valuable property which shall be made to the Seminary for a specific purpose or use shall be so used, and the conditions laid down by the donors shall be scrupulously observed. Individuals, or bodies of individuals, who by gift made in life or by will for the founding of a Professorship, Fellowship, or Scholarship, or for any other specific purpose connected with the Seminary, may, with the approval of the Board, designate the name by which it shall ever be called.
SECTION 5. All gifts especially designated for the aid of students requiring assistance to complete their seminary course shall be used for this purpose only; provided, however, that they may be used to reduce the expenses of a stay in the Seminary so that the students benefit thereby.
SECTION 6. The award of Fellowships shall be the duty of the Faculty, and of its acts therein it shall make a full report to the Board giving the names of beneficiaries and the sums paid to each.

APPENDIX

By-Laws of the Board of Directors.

1. The Order of Business at the Annual Meetings of the Board shall ordinarily be as follows:

Call to order

Prayer

Roll Call

Excuses

Vacancies

Appointment of Standing Committees:

- Audits and Assets
- Ways and Means
- Laws and Regulations
- Buildings and Grounds
- Library
- Nominations

Report of President, including that of Faculty

Report of Treasurer

Report of Investment Committee

Report of Librarian

Report of Executive Committee

Report of Special Committees

Election of officers and permanent committees

Reading of minutes

Prayer and Benediction

Adjournment

2. The Committee on Audits and Assets shall consist of not less than three members and shall audit all accounts submitted to the Board. To it shall be referred the reports of the Treasurer, the Investment Committee, and the auditors. It shall call to the attention of the Board items of importance in the above reports.

3. The Committee on Ways and Means shall consist of not less than five members, and shall consider the external management of the Seminary and recommend measures for its betterment. To it shall be referred the business section of the President's report. It shall recommend a budget for the coming year.

4. The Committee on Laws and Regulations shall consist of not less than five members and shall consider the internal management of the Seminary and recommend measures for its greater usefulness. To it shall be referred the academic section of the President's report, as also the report of the Faculty.

5. The Commitee on Buildings and Grounds shall consist of not less than three members and shall inspect the condition of the Seminary plant, determine its need for repairs and additions and make recommendations thereon. To it shall be referred the material property section of the President's report.

6. The Committee on Library shall consist of not less than three members, and shall examine the condition of the Library, its care and its use, and recommend such measures for it as seem proper. To it shall be referred the report of the Librarian.

7. The Committee on Nominations shall consist of not less than three members and shall nominate officers and permanent committees of the Board for the coming year.

8. Election of officers and committees shall be by viva voce vote and a majority of those voting shall control.

9. Amendments to the By-Laws of the Board of Directors not in conflict with the Plan of Government may be made by a two-thirds vote of the members present at any meeting of the Board of Directors.